

**DRAFT BOARD OF ALDERMEN MINUTES**  
**JULY 20, 2010**

**Item 1                    call to order**

The meeting was called to order at 7:01pm by Mayor Aaron Kruse. The Aldermen present were Scott Anderson, Shawn Billings, Stephen Esterline, Michael Goldenberg, Debra Hickey, and Carolyn Poole.

**Item 2                    pledge allegiance**

Everyone rose and recited the pledge of allegiance to the United States of America.

**Item 3                    announcements**

All announcements were submitted in writing to the Board of Aldermen.

**Item 4                    Mayor's report**

The Mayor's report was submitted in writing to the Board of Aldermen.

**Item 5                    consent agenda**

A motion was made by Debra Hickey to approve the consent agenda which includes July 6, 2010 minutes; bills to pay in the amount of \$43500.92; June 2010 sewer billing adjustments in the amount of \$-23538.72; June 2010 bank reconciliations; June 2010 financials; and committee and employee reports. The motion was seconded by Michael Goldenberg. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Motion passed.

**Item 6                    City Administrator updates**

The City Administrator updates were submitted in writing to the Board of Aldermen.

**Item 7                    citizen input**

Linda Swank, 5748 S Honeysuckle, discussed her concern over her recent dog at large ticket and all of the incidents she has encountered with neighbors and the police concerning her dogs since 2001.

**Item 8a                  Anderson Engineering updates**

Neil Brady, with Anderson Engineering, informed the Board that there was \$250,000 left over from the DNR/SRF Force Main Project. DNR has stated that the City can use the remaining money to create an Inflow and Infiltration Project. He then introduced Andy Novinger, with Anderson Engineering, whom is currently working on the proposed I&I Project. Andy addressed the Board. He stated that according to reports received from the City, approximately 65,000 gallons of I&I entered the sewer system on July 12<sup>th</sup> because of the instant rain storm that day. That rain goes through regional and then the City has to pay for that I&I to Springfield. A motion was made by Stephen Esterline to authorize Anderson Engineering to prepare a preliminary design and proposal for the proposed DNR/SRF I&I Project. The motion was seconded by Michael Goldenberg. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Motion passed.

**Item 8b                  motion on Bill #10-15, concerning Hay Permits**

A motion was made by Stephen Esterline to have the first reading of Bill #10-15 by title only. The motion was seconded by Debra Hickey. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-15 was read by title by City Clerk. A motion was made by Stephen Esterline to approve the first reading of Bill #10-15. The motion was seconded by Scott Anderson. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye.

A motion was made by Stephen Esterline to have the second reading of Bill #10-15 by title only. The motion was seconded by Shawn Billings. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-15 was read by title by City Clerk. A motion was made by Shawn Billings to approve the second reading for final passage of Bill #10-15. The motion was seconded by Stephen Esterline. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-15 was passed into Ordinance #10-15.

**Item 8c                  discussion concerning revamping dog ordinance**

Mayor Kruse and City Administrator Hess recently met with Republic Mayor concerning Battlefield's animal control issue. They discussed allowing Battlefield to piggyback on their animal control department for a minimal fee. Battlefield's ordinances would have to be changed to mirror Republic's ordinances. The Board of Aldermen was in consensus to have Battlefield and Republic move forward to possibly incorporate community animal control.

**Item 8d                  motion concerning revamping purchase order policy**

A motion was made by Shawn Billings to authorize the City Attorney to draw up an amended purchase policy ordinance to designate the City Administrator as Chief Purchasing Agent and that he be authorized to purchase up to \$2500 without prior approval from the Board of Aldermen; that the Mayor be authorized to assume the position in the absence of the City Administrator; and the Chief of Police be authorized to purchase up to \$1500 without prior approval of the Chief Purchasing Agent. The motion was seconded by Debra Hickey. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Motion passed.

**Item 8e motion concerning revamping open burning**

A motion was made by Stephen Esterline to authorize the City Attorney to draw up an amended open burn ordinance to make the ordinance less restrictive. The motion was seconded by Shawn Billings. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Motion passed.

**Item 8f motion on Bill #10-10, concerning subdivision regulations**

A motion was made by Shawn Billings to have the first reading of Bill #10-10 by title only. The motion was seconded by Scott Anderson. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-10 was read by title by City Clerk. A motion was made by Shawn Billings to approve the first reading of Bill #10-10. The motion was seconded by Michael Goldenberg. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye.

A motion was made by Shawn Billings to have the second reading of Bill #10-10 by title only. The motion was seconded by Carolyn Poole. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-10 was read by title by City Clerk. A motion was made by Shawn Billings to approve the second reading for final passage of Bill #10-10. The motion was seconded by Michael Goldenberg. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-10 was passed into Ordinance #10-10.

**Item 8g motion on Bill #10-13, concerning design standards**

A motion was made by Michael Goldenberg to have the first reading of Bill #10-13 by title only. The motion was seconded by Shawn Billings. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-13 was read by title by City Clerk. A motion was made by Michael Goldenberg to approve the first reading of Bill #10-13. The motion was seconded by Shawn Billings. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye.

A motion was made by Michael Goldenberg to have the second reading of Bill #10-13 by title only. The motion was seconded by Carolyn Poole. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-13 was read by title by City Clerk. A motion was made by Stephen Esterline to approve the second reading for final passage of Bill #10-13. The motion was seconded by Michael Goldenberg. A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Bill #10-13 was passed into Ordinance #10-13.

**Item 9a motion on items for destructions**

A motion was made by Stephen Esterline to approve the list of files for destruction dated July 20, 2010. The motion was seconded by Shawn Billings. . A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye.

**Item 9b postponement of training request**

A motion was made by Shawn Billings to postpone discussion and possible vote concerning City Clerk and/or Board members attending annual MML Conference in September 2011. The motion was seconded by Stephen Esterline. . A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Motion passed.

**Item 10a training for Aldermen**

Gail Melgren reviewed the previous meetings training and why the revisions were done to the current strategic plan. Gail stated that at the next meeting the Aldermen needed to write between two and four action steps; one performance measure; timeline; and responsible parties.

**Item 11 adjournment**

A motion was made by Shawn Billings to adjourn the meeting. The motion was seconded by Debra Hickey. . A roll call vote was taken with Scott Anderson aye, Shawn Billings aye, Stephen Esterline aye, Michael Goldenberg aye, Debra Hickey aye, and Carolyn Poole aye. Motion passed. The meeting adjourned at 9:19pm.

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Mayor Aaron Kruse

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Date

**ATTEST:**

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Susan R Diehl, CMC/MRCC

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Date